

Form 2A, Rev 08/15/19

Information for using the Application for SIR Membership Form

Form 2 was revised to present a new format and include the new SIR Logo.

You may customize the Application For SIR Membership form that you download to meet the specific needs of your Branch following the instructions below.

- 1) It is not permissible to change any part or portion of Form 2, page 1, except as noted in 2) below.
- 2) The 'box' titled 'For Branch Use' on page 1 can be used for any specific message(s) or instructions that should be conveyed to the applicant, such as the amount of dues (if any), the name and address of the person to whom the application should be mailed to if not given to the applicant's sponsor or the name and phone number of a member if any questions arise.
- 3) The "MS Word" document can be completed on a computer or on-line and then printed. There is a MS Word document and a printable Adobe PDF document that can be printed and then completed by the applicant preferably in ink.
- 4) The "MS Word" document Activities List on page 2 may be customized to reflect Branch offerings.

Note: Enter a Capital 'P' after any activity to indicate that it is or could be one in which Partners can participate. This helps to stir up interest in new activities or in existing activities wherein Partners would be welcome.

Note that the activities are in alphabetic order for easier reading.

- 5) The phrase "ways that a member can assist the Branch" on page 2 may be customized to reflect the needs of the Branch.
- 6) If completing the "MS Word" document use an Arial font in 10 point. Do not exceed the space allowed in the boxes; it will cause an additional row to be inserted in the form.
- 7) For now the PDF version is very limited and should only be used as a "Printable" file. Changes are being made to make the PDF fully fillable form but are not yet included in the 8/15 version.